

# CORPORATE GOLF DAY CHECKLIST



## EVENT INFORMATION

EVENT NAME: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

IN HAND DATE: \_\_\_\_\_

EVENT LOCATION: \_\_\_\_\_

NUMBER OF PLAYERS: \_\_\_\_\_

NUMBER OF TEAMS: \_\_\_\_\_

WHAT IS THE BUDGET FOR THE PROMO MERCHANDISE & BRANDING FOR THE EVENT? \_\_\_\_\_

HOW MUCH IS BEING SPENT ON EACH PARTICIPANT? \_\_\_\_\_

WHAT ARE THE CORPORATE SPONSORSHIP LEVELS? \_\_\_\_\_

## CORPORATE SPONSORS

COMPANY NAME: \_\_\_\_\_

SPONSORSHIP LEVEL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

SPONSORSHIP LEVEL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

SPONSORSHIP LEVEL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

## KEY MERCHANDISE ITEMS

LOGO GOLF BALLS: \_\_\_\_\_

TEE PACKS: \_\_\_\_\_

WELCOME PACKS: \_\_\_\_\_

APPAREL: \_\_\_\_\_

GIVE AWAYS: \_\_\_\_\_

ARTWORK OF LOGOS RECEIVED: Y / N (IN EPS FORMAT PREFERRED)

## PRIZES

NEAREST THE PIN: \_\_\_\_\_

LONGEST DRIVE: \_\_\_\_\_

STRAIGHTEST DRIVE: \_\_\_\_\_

LONGEST PUTT: \_\_\_\_\_

1ST PLACE: \_\_\_\_\_

2ND PLACE: \_\_\_\_\_

3RD PLACE: \_\_\_\_\_

NAGA (LAST PLACE): \_\_\_\_\_

ARTWORK OF LOGOS RECEIVED: Y / N (IN EPS FORMAT PREFERRED)

## SIGNAGE

FLAGS: \_\_\_\_\_

TEE MARKERS: \_\_\_\_\_

HOLE SIGNAGE: \_\_\_\_\_

PUTTING GREEM MARKERS: \_\_\_\_\_

ARTWORK OF LOGOS RECEIVED: Y / N (IN EPS FORMAT PREFERRED)

# HOLE SPONSORS: LOGOED SIGNAGE KIT – FLAG, TEE MARKER, HOLE SIGNAGE DISC

COMPANY NAME: \_\_\_\_\_  
SPONSORSHIP LEVEL: \_\_\_\_\_  
CONTACT NAME: \_\_\_\_\_  
CONTACT NUMBER: \_\_\_\_\_

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